

Hire Agreement for St James The Great Church Hall

Minimum Age for renting the room is 21 years

I/We.....

of (address)

.....

..... (The Hirer)

Land line.....mobile..... E.mail.....

Apply to hire from the PCC of St James The Great (The Owners) of St James The Great Hall

on.....(day/s).....(date/s)

Fromto.....(time)

For the purpose of

If hiring for an organisation:

Organisation name.....

Whose authority we have to bind them by signing on their behalf.

In accordance with the charges detailed below. I/we agree to pay the sum of £30.00 per session for such a hire and to observe and perform all the conditions overleaf and those displayed on the notice board in the premises.

In the case of a regular booking, please give the name, address and tel. number and email if different from above.
(Please advise of any change of contact.)

Name.....

Address.....

Tel:.....mobile.....email.....

One months notice must be given in writing by either party who wish to terminate a regular booking.

4. The Owners reserve the right to change this agreement in the exceptional circumstances where the premises are required at the same time for St James purposes.

Signature of Hirer:

.....print name.....date.....

Hire Charges for room plus use of kitchen for tea making and food preparation

Morning..8.30am to 12.30pm. Afternoon..1.30pm to 5.30pm. Evening..6.30pm to 10.30pm
Completed form and payment to be returned as soon as possible to secure the required booking.
email: (preferred contact method), gawsworthchurch@gmail.com
FAILURE to return the form cancels the booking. Funerals by arrangement.

Preferred method of payment is by bank transfer: SORT CODE 05-05-68 Account No 40036536 please use your name and date of booking as reference. or cheques made payable to St. James Church Gawsworth PCC.

A cheque for £30.00 also to be given as insurance for cleaning if the condition of the Hall is not left as it was when you entered. The condition of the Hall is checked before & after every booking. The cheque for £30.00 will be returned if the Hall, Kitchen and toilets are clean and in the same condition and layout as before the hire.

CONDITIONS FOR THE HIRE OF ST JAMES THE GREAT CHURCH HALL AT GAWSWORTH

All applications for the hire of St James Hall at St James Gawsorth ('The Premises') must be made in writing on the form overleaf and forwarded to The Booking Secretary. The person by whom the application is signed shall be considered 'The Hirer' and where a promoting organisation is named, that organisation shall be considered as 'The Hirer' and shall be jointly and severally liable hereon with the person who signs the form.

At any function there must be in attendance The Hirer or their representative who must be over the age of 21 years.

3 a) Charges must be paid at the time of the booking, and no engagement will be reserved or confirmed until payment has been made. Other arrangements for payment may be made in the case of a regular booking. Premises will be hired as stated overleaf.

b) The Owners reserve the right at their discretion to levy a deposit and to apply the deposit in or towards settlement of any claim or obligation on the part of The Hirer arising out of the hiring, refunding the balance (if any) to The Hirer within seven days of the hire.

4 No copyright, dramatic or musical work shall be performed or sung, without the licence of owner of the copyright, and all such licences shall be produced to The Owners before the commencement of the hire. The Hirer shall indemnify The Owners against any infringement of copyright which may occur during the hiring.

5 No smoking is permitted on The Premises at any time.

6 The Premises must be vacated at the end of the hiring, failing which The Owners reserve the right to levy an additional charge at its entire discretion.

7 No alcohol to be sold on the premises.

8 The hire of the room does not entitle The Hirer to use or enter The Premises at any time other than the period for which the room is hired, unless prior arrangements have been made with The Owners.

9 The Booking Secretary or any other agent of The Owners reserves the right of entry to The Premises and in particular to the room hired by The Hirer at any time during the booking.

10 The Premises shall not be used for residential or sleeping purposes.

11 Any hiring for whatever purpose is at the discretion of the Booking Secretary and the St James PCC.

12 THE HIRER - shall not sub-let the room(s) or any part thereof.

- shall at the end of the hire period, leave The Premises in a clean and orderly state. Brushes and pans are provided and the floor should be swept and any rubbish removed from the site by The Hirer.

- shall be responsible for all damage to The Premises and to any property in The Premises occurring during the period of the hiring. The Hirer agrees to reimburse The Owners for any expense involved in reinstatement. The Hirer shall take out any insurance to cover damage to the property and any public liability. The Hirer shall, if requested by The Owners, produce such policies prior to the period of hire. Any breakage, damages or faults must be reported to the Booking Secretary.

- shall be directly responsible to The Owners for the proper use of The Premises and shall be responsible for good order being kept in the room(s) during the hiring. The Owners may, if they think fit, charge The Hirer for any extra expense that they may incur for engaging police constables to preserve order prior to, during, or after any entertainment or meeting in The Premises.

- shall be responsible for ensuring that precautions are taken for the safety of the persons therein.

13 THE OWNERS - shall not be responsible for any loss or damage to any property arising out of the hiring, nor for any loss or damage or injury which may be incurred or suffered by, or be done or happen to, any person or persons visiting or using The Premises during the hiring, arising from any cause whatsoever, so far as any such exclusion is permissible by law.

Neither shall they be responsible for any loss due to breakdown or machinery failure or supply of electricity, leakage of water, fire, government restriction or act of God which may cause The Premises to be temporarily closed or the hire to be interrupted or cancelled. The Hirer shall indemnify The Owners against any claim which may arise out of the hiring or which may be made by any person visiting or using The Premises during the hiring in respect of such loss, damage or injury.

- reserve the right to curtail with immediate effect any entertainment or meeting not properly conducted in accordance with these Conditions or those displayed in The Premises.

14 With reference to paragraph 4 overleaf, the Hirer or any Organisation specified in the Hire Agreement shall not be entitled to any compensation or damages for any loss or losses alleged to result from any such alteration or alterations by the Owners or by their lawfully appointed or authorised Agent or Agents.